



**St. Charles Borromeo**  
CATHOLIC PRIMARY SCHOOL  
AND NURSERY

**Uniform Policy**

This policy has been approved and adopted by St  
Charles Borromeo Catholic Primary School in  
November 2023

Next review – Autumn Term 2025

# St Charles Borromeo Mission Statement

We will **grow** in our Catholic faith by praying and worshipping together.

We will work hard so that we can **learn** and be the best that we can be.

We will **work** together in our families, school, and parish and with those both near and far to make our world a better place for us all.

We will **follow** the example of Jesus and his teachings in all that we say and do.

## Uniform Policy

At St Charles Borromeo, we understand the value of uniform in school. We believe a smart, clean uniform helps to increase children's sense of identity and pride in themselves and in their school. As such, we expect all the children to be smartly dressed and to wear the correct uniform to school at all times. Please see the complete list on pages 5/6.

### Our school's legal duties under the Equality Act 2010

The Equality Act 2010 prohibits discrimination against an individual based on the protected characteristics, which include sex, race, religion or belief, and gender reassignment. To avoid discrimination, our school will:

- Make sure that our uniform costs the same for all pupils.
- Allow all pupils to have long hair (though we reserve the right to ask for this to be tied back).
- Allow all pupils to style their hair in the way that is appropriate for school yet makes them feel most comfortable.
- Allow pupils to request changes to swimwear for religious reasons.
- Allow pupils to wear headscarves and other religious or cultural symbols.
- Allow for adaptations to our policy on the grounds of equality by asking pupils or their parents to get in touch with the school office. The school office will direct them to a member of the Senior Leadership Team who can answer questions about the policy and respond to any requests.

We expect parents' full support in enforcing our uniform rules to maintain the highest standards of appearance.

- Long hair must be tied back. Extreme 'fashion' hairstyles are not permitted/should be avoided. The meaning of 'extreme' is open to interpretation; parents' support of the school's judgement on this is greatly appreciated.
- Shoes should be black; no boots or platform soles/heels. Trainers can only be worn on PE days.
- School PE kit should be worn for PE.
- For before and after sports clubs, PE kit should be worn where possible. Due to needing their kit for PE, children may also wear non PE-kit shorts or joggers, t-shirt or jumper where appropriate unless they need specific kit, e.g. football boots, shin pads, etc.
- Children are permitted one stud earring in each ear and no hooped earrings are allowed. Earrings must be taken out before any PE activity. Staff at school are unable to take earrings out. If you wish to have your child's ears pierced, please do so in the summer holidays so that earrings can then be left out when returning to school in September.
- No jewellery should be worn. We recommend that watches are not worn due to the risk of losing or breaking them. This is also for your child's safety.

- Nail varnish, wristbands, temporary tattoos and friendship bracelets are not permitted. Children with significant medical conditions may wear a med-alert wristband if wished.
- The summer uniform can be worn during the Summer Term or at other times where temperatures may be conducive to looser fitting clothes being worn, i.e. the first half of the Autumn Term.
- At the discretion of our Senior Leadership Team, ties may not need to be worn during periods of high temperatures/hot weather. Parents may also be asked to send in their children to school in their PE kit.
- On occasions, children are allowed to wear clothes other than the usual school uniform. This may include 'mufti' days (non-uniform days) to raise money and/or awareness for charities or a specific school trip or excursion. Children should wear sensible clothing suitable for the learning environment and still adhere to our requirements regarding jewellery/earrings.



Please ensure that all items of uniform/PE kit are clearly marked with the pupil's name

As always, common sense is a reasonable guide in these matters and hopefully we all appreciate the reasons for the rule: 'extremes of fashion in shoes, clothing and hairstyles will not be permitted within the school'. By accepting a place at St Charles Borromeo, parents agree to support the school in matters of uniform and discipline.

### **Purchasing School Uniform**

All uniform items bearing the school's name and logo is available from [School Uniform Direct](#) in West Byfleet. The shop details are as follows:

1 Park Court  
1 Pyrford Road  
West Byfleet  
Surrey  
KT14 6DS

Telephone: 01932-354409

Website: [www.schooluniformdirect.co.uk](http://www.schooluniformdirect.co.uk)

Parents may order their item/s of uniform on-line, by telephone or by calling in to the shop.

### **Limiting the Cost of School Uniform**

Our school has a duty to make sure that the uniform we require is affordable, in line with statutory guidance from the Department for Education on the cost of school uniform. We understand that branded items cannot be purchased from a wide range of retailers and that requiring many such items limits parents' / carers' ability to 'shop around' for a low price. We balance this against the school community's wish for a consistent and distinctive school uniform.

Our uniform list on pages 5/6 highlights all optional items of uniform, also which items of uniform are branded.

We will make sure our uniform:

- is available at a reasonable cost.
- provides good value for money for parents/carers.

We do this by:

- Selecting a competitive uniform provider.
- Selecting a local provider who is able to develop a good working relationship with the school and with families, providing an online delivery service as well as the ability to try on items and purchase in store.
- Asking our uniform provider to research and source good quality uniform items, taking account of the quality of the material, that items are made from an easy-care fabric and are reasonably priced.
- Avoiding specific requirements for items pupils could wear on non-school days, such as coats, bags and shoes.
- Avoiding different uniform requirements for different year groups wherever possible.
- Avoiding different uniform requirements for extra-curricular activities.
- Making sure that arrangements are in place for parents/carers to acquire second-hand uniform items.
- Avoiding frequent changes to uniform specifications and minimising the financial impact on parents/carers of any changes.
- Consulting with parents/carers, pupils and staff on any proposed significant changes to the uniform policy and carefully considering any complaints about the policy.
- Offering financial support to families in receipt of pupil premium.
- Supporting families in need wherever possible.

### **Provision of Second-Hand Uniform**

Our PTA recognises the environmental and financial impact of having to buy new uniform for fast growing children and we have an excellent pre-loved uniform provision (PTA PLUS) where items can be purchased online. Sales of pre-loved uniform are also held in the playground during the year. All proceeds go to the school.

Families who find it difficult to purchase uniform will always be provided with the items they need – please speak to the Headteacher in confidence to facilitate this.

### **Expectations for Our School Community**

#### **PUPILS**

Pupils are expected to wear the correct uniform at all times (other than specified non-school uniform days) while:

- on the school premises
- travelling to and from school
- at out-of-school events or on trips that are organised by the school
- where they are representing the school (as required)

#### **PARENTS/CARERS**

Parents and Carers are expected to make sure their child has the correct uniform and that every item is:

- clean
- clearly labelled with the child's name
- in good condition.

### **POLICY MONITORING AND REVIEW**

This policy is monitored by the HeadTeacher and Senior Leadership Team, together with the Governing Body.

## School Uniform

### NURSERY

We do not have a Nursery uniform but suggest easy clothing that your child can manage such as leggings or jogging bottoms. Layers are sometimes best as cold mornings can often become warmer afternoons! No fancy dress costumes please.

All nursery children will need:

- A named bag - preferably a drawstring bag – with a few changes of clothes (including underwear)
- A named plastic bag
- A named hooded coat or jacket
- A named pair of wellington boots (to be kept at Nursery)
- A named sunhat for warmer weather

| <b>KEY STAGE 1<br/>(Reception, Years 1 - 2)</b>  | <b>KEY STAGE 2<br/>(Years 3 – 6)</b>   |
|--|--|
| Pale blue polo shirt embroidered with St Charles' school logo  | Pale blue collared shirt   |
|  | St Charles' school tie   |
| Mid grey skirt<br>Mid grey pinafore<br>Mid grey shorts<br>Mid grey tailored straight leg trousers**    | Mid grey skirt<br>Mid grey pinafore<br>Mid grey shorts<br>Mid grey tailored straight leg trousers**    |
| Royal blue jumper or cardigan embroidered with St Charles' school logo                                 | Royal blue jumper or cardigan embroidered with St Charles' school logo                                 |
| Plain grey tights<br>Plain grey socks  | Plain grey tights<br>Plain grey socks  |
| Black shoes only (no trainers, ankle boots or platform soles/heels)                                    | Black shoes only (no trainers, ankle boots or platform soles/heels)                                    |
| SUMMER UNIFORM - mid-blue/white gingham checked buttoned up dresses (no white collar) with white socks | SUMMER UNIFORM - mid-blue/white gingham checked buttoned up dresses (no white collar) with white socks |

\*\* not skinny fit, leggings or fashion trousers, i.e trousers that do not show the shape of the leg

|  |  |
|--|--|
| <p><b>BAGS –</b><br/>We recommended a book bag rather than a rucksack.</p> <p>A book bag with the St Charles' school logo is available from School Uniform the uniform shop (optional)</p>                         | <p><b>BAGS –</b><br/>We recommend a rucksack rather than a book bag.</p>   |
| <p><b>COATS –</b><br/>A suitable coat/raincoat<br/>A reversible (fleece/waterproof) jacket embroidered with St Charles' school logo is available from School Uniform Direct as a special order item (optional)</p> | <p><b>COATS –</b><br/>A suitable coat/raincoat<br/>A reversible (fleece/waterproof) jacket embroidered with St Charles' school logo is available from School Uniform Direct as a special order item (optional)</p> |

## PE KIT

| Reception  | Years 1-2  | Key Stage 2 (Years 3-6)   |
|--|--|---|
| Navy/Sky PE t-shirt with St Charles' school logo                             | Navy/Sky PE t-shirt with St Charles' school logo                             | Navy/Sky PE t-shirt with St Charles' school logo                  |
| Navy shadow stripe PE Shorts   | Navy shadow stripe PE Shorts   | Navy shadow stripe PE Shorts                                      |
|  | Navy/Sky turnover socks  | Navy/Sky turnover socks   |
| Navy/Sky ¼ zip outer top embroidered with St Charles' school logo (optional) | Navy/Sky ¼ zip outer top embroidered with St Charles' school logo (optional) | Navy/Sky ¼ zip outer top embroidered with St Charles' school logo |
| Navy skinny-fit jogging bottoms (optional)                                   | Navy skinny-fit jogging bottoms (optional)                                   | Navy skinny-fit jogging bottoms (optional)                        |
| Trainers (velcro fastening, no laces)  | Trainers (velcro fastening unless child is able to tie own laces)            | Trainers  |

Other PE kit items should not be worn during school PE sessions, including tracksuits or jumpers



Please ensure that all items of uniform/PE kit are clearly marked with the pupil's name