

Remote Learning Contingency Plan Jan 2021

School Name: St Charles Borromeo Catholic Primary

Introduction

In the event of a whole school closure or a year group “bubble” having to isolate at home our school will make continuing provision in the following ways:

- *Wherever possible, children will be taught online via “live-lessons” using Microsoft Teams. This provision will be supplemented with additional work set via our learning platform Fronter for each Year group and links to the Oak National Academy curriculum, White Rose Maths, as well as other websites and apps. The exception to this is Nursery, where alternative provision will be made via email and Tapestry.*
- *Families who are unable to access suitable technology will receive support from the school either to access a borrowed device and where these are not available provided with alternative resources.*
- *All online learning and teaching will be carried out in accordance with the updated Xavier CET Safeguarding policy.*

Our staff will:

- *Be available online for at least half of every normal school day*
- *Teach lessons as per the normal school timetable and curriculum where appropriate*
- *Set aside time each day to offer additional support to pupils who are struggling*
- *Provide each pupil with some form of individual feedback on a weekly basis*

Our pupils/students will be expected to:

- *Be present online each morning from 9:15am to 3pm. This period will include break times and allocated slots for independent learning*
- *Abide by the normal expectations of pupils in the classroom*
- *Submit work online for assessment to teachers as requested*

Parents are responsible for:

- *Ensuring that children are able to access home learning and that where possible they have a suitable space to do this from*
- *Ensuring that children are present each day between the hours of 9am and 3pm and appropriately supervised*
- *Ensuring that everyone in their household understands and complies with the Xavier CET Safeguarding policy*

Vulnerable and Key Worker Children

In certain situations where the school has not been forced to close completely, limited provision will be made in school for vulnerable children and those where both parents carry out certain key worker roles.

Remote Provision Details

- *'Live' lessons will be provided via Microsoft Teams and children will be provided with a password. Additional lesson content will be made available either via email or through our Learning platform Fronter, or in the case of EYFS, Tapestry.*
- *Numbers of hours of remote provision, including teaching and independent learning by Key Stage*

Early Years	Approximately 3 hours (in line with government guidelines)
Key Stage 1	Approximately 3 hours (in line with government guidelines)
Key Stage 2	Approximately 4 hours (in line with government guidelines)

- *Forms of Remote Learning – This will take many forms, live lessons from teachers, liturgy and assembly via the senior leadership team and headteacher, external providers such as Oak Academy, White Rose Maths, use of apps and interactive technology, such as Spelling Shed, Read Theory, SumDog, Numbots, Times Tables Rock Stars, Nessy (where appropriate). Live sessions will be available 2 to 3 sessions a day.*
- *Feedback commitment – methods and frequency Feedback will be given during the live sessions verbally and assessment task results such as spelling and arithmetic noted. Some form of formal feedback will be given for example with writing every other week. Where applications monitor progress, these will be checked by the teacher/IT technician. Housepoints will be issued and weekly totals celebrated at the whole school assembly. Tapestry will be used by the Early years team.*
- *Engagement monitoring – there will be a daily check in session/registration, levels of engagement will be monitored and where there may be a lack of engagement, contact will be made with the family. Welfare calls will be made at least once every 2 weeks and in some cases more regularly. We will make parents aware of any concerns.*
- *Provision will be made to change reading books for those still on the book banded scheme every other week to allow time for quarantining either side of drop off/pick up.*
- *Parents with specific concerns regarding accessing the provision (e.g. no suitable equipment/ connection) or challenges engaging (e.g. SEND) are asked to contact the school to make suitable arrangements.*
- *Our IT technician will be available to deal with any issues related to access to technology or password reminders.*

Communication

Communication between school and home will predominantly be carried out via email but the school phone line will continue to be in use during normal opening hours regardless of any school closure. Given the volume of communication that is likely to go during any school closure, please give careful consideration before contacting the school. Most parental queries can be answered by referring to information on the school website.