

## Early Years Pupil Premium Registration Form

Registering could provide up to an extra £1,881 for your child's early years provider (school, nursery, pre-school or childminder), to fund valuable support like extra training or resources to help raise the quality of your child's early education.

Please complete this form in BLOCK CAPITALS and return to your child's school, nursery, pre-school or childminder.

### About your child/children

Child's last name	Child's first name	Child's date of birth (dd/mm/yyyy)	Name of school, nursery, pre-school, or childminder

DfE URN (to be completed by the child's school, nursery, pre-school or childminder):

### Parent/Guardian details

	Parent/Guardian 1	Parent/Guardian 2 (if applicable)
Last name		
First name		
Date of birth (dd/mm/yyyy)		
National Insurance Number*		
National Asylum Support Service (NASS) Number*		
Daytime telephone number		
Email address		

\*Please complete either your National Insurance Number or National Asylum Support Service Number.

We need your daytime telephone number or email address so that we can contact if we have any queries regarding your registration.

### Eligibility Criteria for Early Years Pupil Premium

Please tick this box if you are in receipt of any of the benefits listed below:

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of State Pension Credit
- Child Tax Credit (provided the family is not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on (paid for 4 weeks after a family stops qualifying for Working Tax Credit)
- Universal Credit and have an annual net earned income of no more than £7,400 (before benefits)

Please tick the appropriate box if any of the following applies to your child:

- Adopted from care   
Please send us a copy of the adoption certificate
- Left care through a special guardianship arrangement   
Please send us a copy of the relevant court order
- Left care and is subject to a child arrangement order   
Please send us a copy of the relevant court order

Copies of documents should be sent to: Surrey Family Services, Finance and Practice Team, Fairmount House, Bull Hill, Leatherhead, Surrey KT22 7AH.

Please circle the funded period you are claiming Early Years Pupil Premium from:

Autumn                      Spring                      Summer

### How the information in this form will be used

The information you have provided is stored electronically in a secure database in accordance with the General Data Protection Regulations 2018. To find out more about how we use your personal data, who it may be shared with and how to remove your consent to use your personal data at any time, please see the Surrey Family Services, Finance and Practice Team, Early Years Funding Privacy Notice available at [www.surreycc.gov.uk/eyp](http://www.surreycc.gov.uk/eyp)

Please complete the declaration below to give us consent to make this check. Whether you register for Early Years Pupil Premium or not will not affect any of the benefits you may receive.

<p><b>Declaration</b></p> <p>I understand that the information I give will be held electronically and will not be used for any other purpose. I agree that Surrey County Council can use this information and that it will be checked with the appropriate government departments (HMRC, DWP and Home Office) as allowed by law, to confirm my eligibility for Early Years Pupil Premium. I accept that my childcare provider will be informed of the result of my check.</p> <p>Signature of parent/guardian 1: ..... Date: .....</p> <p>Signature of parent/guardian 2: ..... Date: .....</p>
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**Telecommunication (Lawful Business Practice) (Interception of Communications) Regulations 2000.** Communication with the local authority (including online transactions) may be subject to monitoring and recording only for purposes permitted by the Telecommunication (Lawful Business Practice) (Interception of Communications) Regulations 2000 in order to prevent or detect a crime, or investigate or detect the unauthorised use of the service.

**Thank you for completing this form and helping to make sure your child’s early years provider is as well funded as possible.**

**The provider must keep this form for seven years for audit purposes.**